



PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 20 JULY 2018 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF PHOTOCOPIER PARTS FOR THE USE OF PAO SPECIAL APPEALED CASES SERVICE AND PAO MARIKINA CITY DISTRICT OFFICE SPECIFIED UNDER PURCHASE REQUEST NO. 808-07-2018, AT THE SERVICE HEAD'S OFFICE, FIELD OPERATIONS AND STATISTICS SERVICE (FOSS), PAO CENTRAL OFFICE

RESOLUTION

RECOMMENDING THE PROCUREMENT THROUGH DIRECT CONTRACTING OF PARTS AND SERVICES FOR PHOTOCOPIERS UNDER PURCHASE REQUEST NO. 808-07-2018 USED BY THE PAO-CENTRAL OFFICE SPECIAL APPEALED CASES SERVICE (SACS) AND PAO - MARIKINA CITY D.O. UNDER SECTION 50(b) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to its mandate to represent, free of charge, indigents, and other persons qualified for legal assistance in all civil, criminal, labor, administrative and other quasi-judicial cases where, after due evaluation, it is determined that the interest of justice will be served thereby¹;

WHEREAS, considering that the use of photocopiers is crucial in the day-to-day discharge of functions in this Office in view of the voluminous cases it handles both in the judicial and non-judicial services it caters;

WHEREAS, in view of the fact that the copiers in the mentioned district offices have are in need of replacement parts and must all be immediately repaired in order not to hamper the service delivery of the Offices;

WHEREAS, since the parts needed to be replaced/repared in the pertinent District Offices, as stated below is exclusively provided by Copylandia Office Systems Corporation (Copylandia), as the exclusive distributor of Develop Ineo products, the procurement of the needed parts is best vested in the said entity, immediately;

Office/Section	Parts	Quantity
(1) PAO - SACS	Toner (Develop Ineo 287)	5
(2) PAO - MarikinaD.O.	Pick Up Roller Assembly (Develop Ineo 3320)	1

¹ Article 1, Chapter II, the 2016 Revised PAO Operations Manual