Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Mananangol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 24 JANUARY 2020 **RE: CONSIDERATION OF PURCHASE REQUESTS FOR THE PROCUREMENT OF ROLLER KIT FOR COPIER MODEL: CANON DR-C225, UNDER PURCHASE REQUEST NO. 1032-12-2019** AT THE SERVICE HEAD'S OFFICE, FIELD OPERATIONS AND STATISTICS SERVICE (FOSS), PAO CENTRAL OFFICE

RESOLUTION

RECOMMENDING THE PROCUREMENT THROUGH DIRECT CONTRACTING OF FOUR (4) UNITS OF ROLLER KIT FOR SCANNER MODEL: CANON DR-C225 UNDER PURCHASE REQUESTS NO. 1032-12-2019 FOR THE USE OF PAO-HRMDD, UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, considering that the use of photocopiers and its corresponding parts is crucial in the day-to-day discharge of functions in this Office in view of the voluminous cases it handles both in the judicial and non-judicial services it caters;

WHEREAS, in view of the fact that the subject machines of the requesting PAO Office are in need of replacement parts and must all be immediately repaired in order not to hamper the service delivery of the Offices;

WHEREAS, since the parts needed to be replaced/repaired are exclusively provided by Canon Marketing Philippines, Inc. (Canon) and the needed parts are critical components of the copiers, it is but proper that the same be immediately procured from the said entity;

WHEREAS, there is an approved budget for the contract of the subject procurement amounting to Twelve Thousand Pesos (P12,000.00)[1];

WHEREAS, ultimately considering that the procurement of the mentioned items and the needed services for their installation are critical components exclusively supplied by CANON, BAC Member Atty. Flordeliza Merelos moved that the practicality and necessity in procuring the same through Direct Contracting in accordance with Section 50(c) in relation to ANNEX "H," NO. V, SUBSECTION (A)1-c of the IRR of RA 9184 is thus in order, duly seconded by BAC Member Atty. Alem-Eman Abeya;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to recommend to the Head of Procuring Entity the pursuance of a DIRECT CONTRACING UNDER SECTION 50(c) IN RELATION**

[1] Approved Budget for the Contract from the Financial Planning and Management Service

TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184, in purchasing from CANON the exigently needed FOUR (4) UNITS OF ROLLER KIT FOR SCANNER MODEL: CANON DR-C225 UNDER PURCHASE REQUESTS NO. 1032-12-2019 FOR THE USE OF PAO-HRMDD, UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184, SUBJECT TO POSTING OF WARRANTY SECURITY IN ACCORDANCE WITH RA 9184.

APPROVED this 24th day of January 2020 at the Field Operations and Statistics Services (FOSS), Public Attorney's Office (PAO) Central Office, 4th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines.

ATTY. FLORDELIZA G. MERELOS
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

ATTY. MARLON BUAN
Regional Public Attorney
Chairperson, PBAC
PAO-NCR and concurrent
District Public Attorney
Manila District Office

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

(On Official Business)
ATTY. RIGEL A. SALVADOR
Public Attorney III
Member, PBAC
Executive Support Staff

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Officer-In-Charge
Legal Research Service

Acceded By: (The TWG)

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

Approved:
For and by the authority
Of the Chief Public Attorney

SILVESTRE A. MOSING
Deputy Chief Public Attorney

MR. MICHAEL M. MENDOZA

Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

Prepared By: (The Secretariat)

ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff

MS. CATALINA N. NUÑEZ
Member, PBAC Secretariat
Legal Assistant II
Field Operations and Statistics Service

MS. MA. TERESITA S. ESPANOLA
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Administrative Assistant III
Human Resource Management
And Development Division,
Administrative Service

MS. CHRISTIAN A. BACAYCAY
Member, PBAC Secretariat
Administrative Assistant III
Supply Section, Administrative Service

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Control No: TRANS-2020-01-008 January 23, 2020

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-NCR

Sir:

Attached herewith is the approved Purchase Request needed by the PAO-HRMDD to wit:

CANON MARKETING (PHILIPPINES), INC.						
No.	**PR No.**	**Requesting Office**	**Item Description**	**Quantity**	**Unit Price**	**Total Amount**
1	1032-12-2019	*HRMDD*	***Roller Kit*** *(Scanner Model: Canon DR-C225)*	4	3,000.00	12,000.00
TOTAL						12,000.00

Prepared by:

ANDRIAN H. MARASIGAN
Admin. Assistant III

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA
PA-IV/OIC-Administrative Service

PURCHASE REQUEST

Entity Name: PUBLIC ATTORNEY'S OFFICE

Fund Cluster: 01

Office/Section : HRMD DIVISION ADMIN. SERVICE	PR No.: 100-12-2019 Responsibility Center Code :			Date: 12/4/2019	
Stock/ Property No.	Unit		Quantity	Unit Cost	Total Cost
	sets	ROLLER KIT FOR	2	P3,000.00	P6,000.00
		PANASONIC SCANNER			
	sets	ROLLER KIT FOR CANON DR-C225	4	P3,000.00	P12,000.00

Purpose: FOR HRMD USE ONLY.
FOR SCANNING

Requested by:

Signature :

Printed Name : ATTY. DEMITRIO U. HUERTA

Designation : Public Attorney IV
OIC, Administrative Service

Approved by:

SILVESTRA A. MOSING
Deputy Chief Public Attorney

PUBLIC ATTORNEY'S OFFICE
EXECUTIVE SERVICE
RECEIVED
DEC 10 2019
TIME: 3:50

PUBLIC ATTORNEY'S OFFICE
FORMS
RECEIVED
DEC 06 2019
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PUBLIC ATTORNEY'S OFFICE
SUPPLY SECTION
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04 DEC 2019
REC'D BY: TIME: 11:58